

Graduate Quantity Surveyor Programme

2020 Intake



23/01/2020



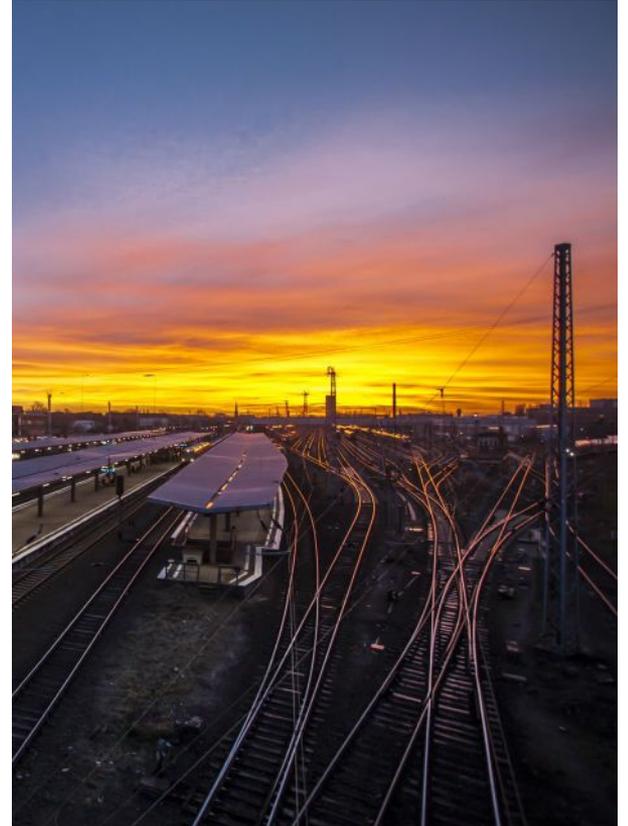
Welcome to CPMS

We're a small consultancy of around 90 people who specialize in providing wrap around project management services (including health & safety, environmental, commercial, design and construction) largely to rail industry clients but also to other infrastructure clients

We have a head office in central London, with colleagues based in client offices across London and Cardiff.

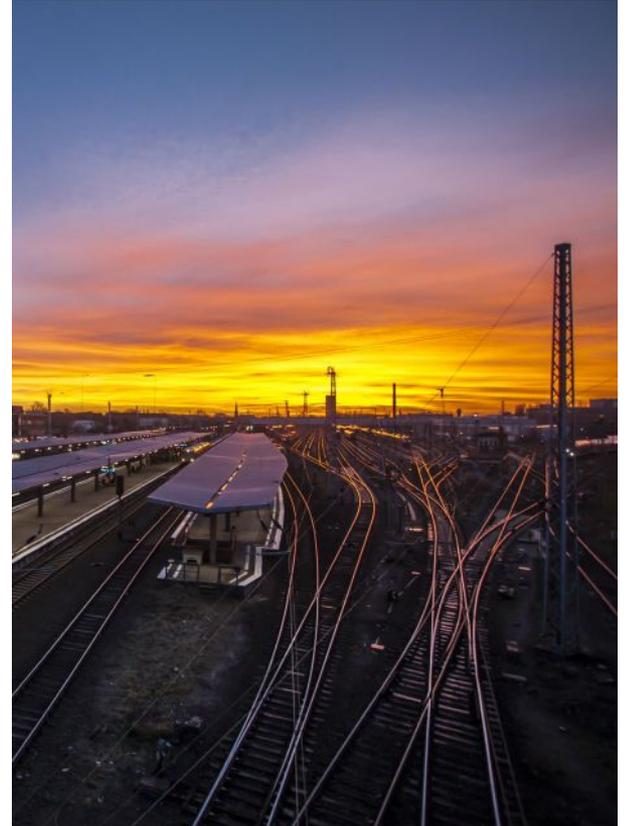
A small number of colleagues are based on a variety of other projects around the UK

As part of our commitment to growth, we're aiming to open an office in Northern England later in 2020.



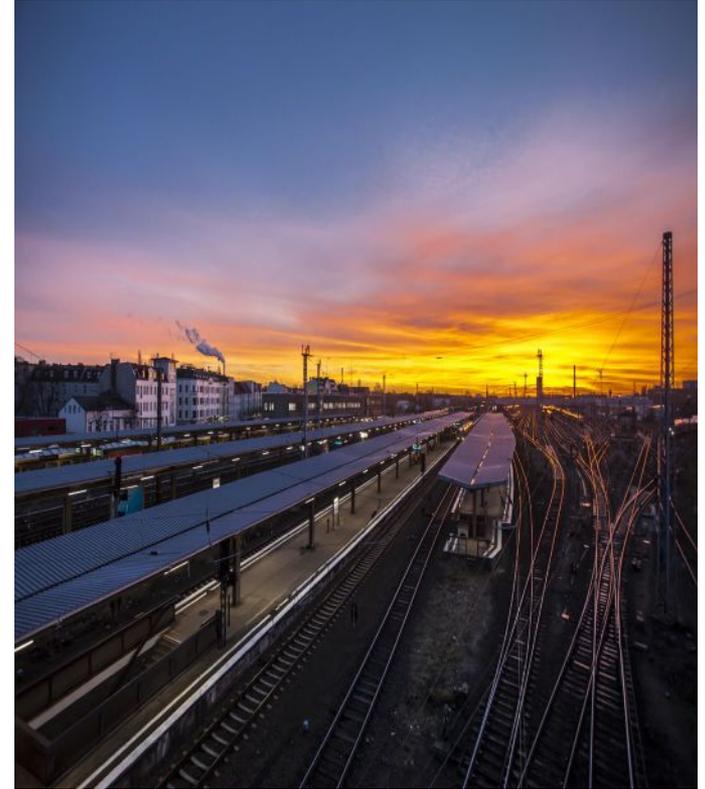
Why would you join us?

- » Starting salary of £30,000
- » Permanent contract
- » Small enough to care about you as an individual
- » Big enough to provide you with a range of placements
- » Start-up feel with opportunity to contribute to our growth
- » Male/female balance (45/55%)
- » Performance bonus scheme
- » Employee referral bonus
- » Paid time off for charity/volunteering
- » Perkbox – a discount scheme in major shops and services



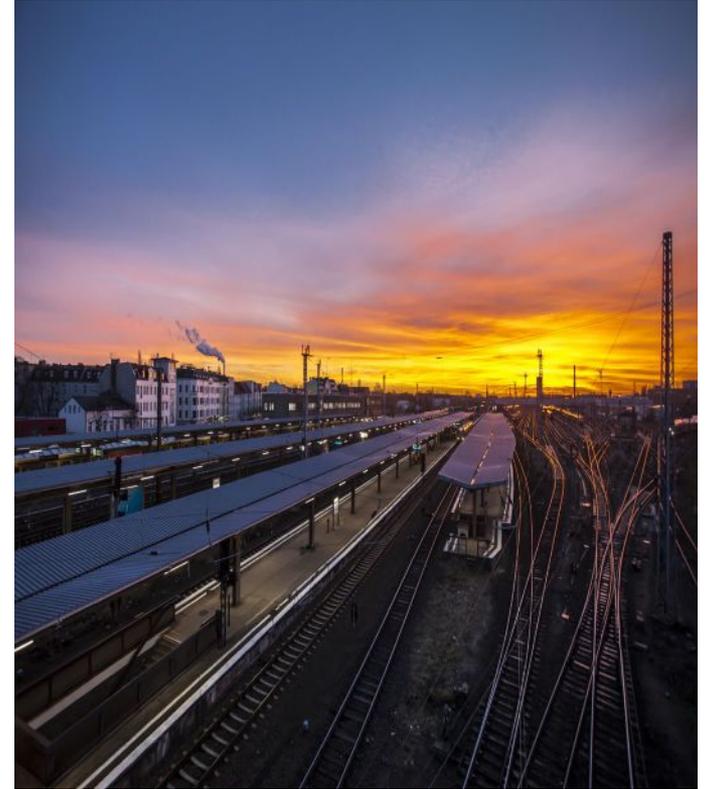
Why would you be a quantity surveyor with us?

- » Because CPMS is a multidisciplinary consultancy you'll get exposure to the full range of competencies required to gain your Chartership. This means you won't need to move companies to meet your ambitions
- » Our Quantity Surveyors are involved in every stage of project lifecycles so you won't get pigeonholed into one particular area.
- » We're also involved in many different sectors such as rail, infrastructure and civil engineering.
- » All of this means you can spend your early career exploring where your interests and talents lie before deciding to specialise.



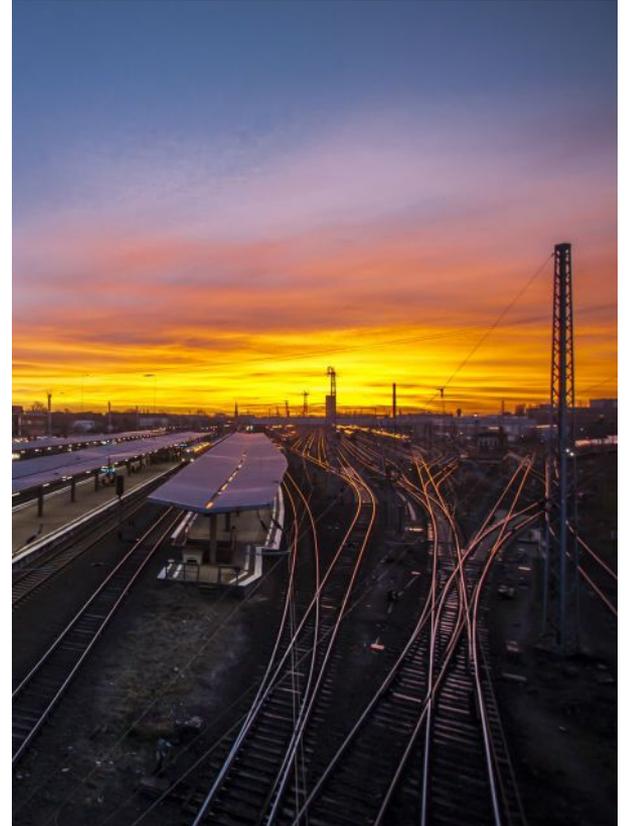
Whats in our programme?

- » As you already have a RICS accredited degree you'll start working towards your APC immediately.
- » We'll support you with the necessary mentoring and experiences to achieve Chartered status.
- » At the end of your 2 year programme you'll either be ready or very near to applying for Chartership.
- » You'll work with specialists across all the main areas; health & safety, environmental, design/engineering, construction, programme and project management as well as quantity surveying/commercial colleagues
- » You'll get to know what makes our railway and other national infrastructure tick, why it needs quality quantity surveyors/commercial management and how to deliver that as part of a project



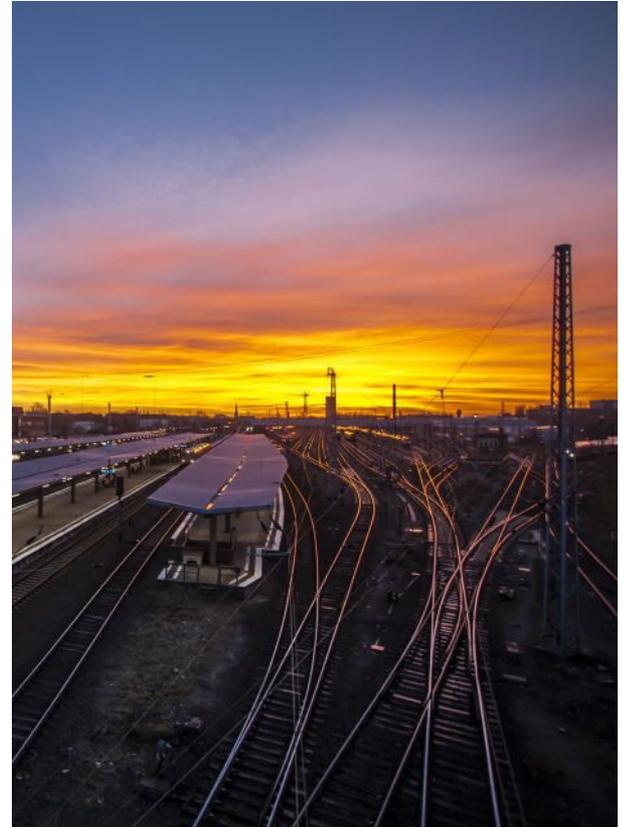
Our programme in detail (1)

- » In your first month you'll spend your time getting to know the business
- » You'll visit all our current locations and meet the teams
- » You'll get to know the other functions that support the business such as finance, HR and business development
- » You'll go and visit a construction site so you can see the final stages of a project coming to life.
- » You'll get some intensive training so you start to understand the railway in the UK. It's one of the most complex and fascinating parts of our national infrastructure
- » You'll join our future leaders with other early career colleagues



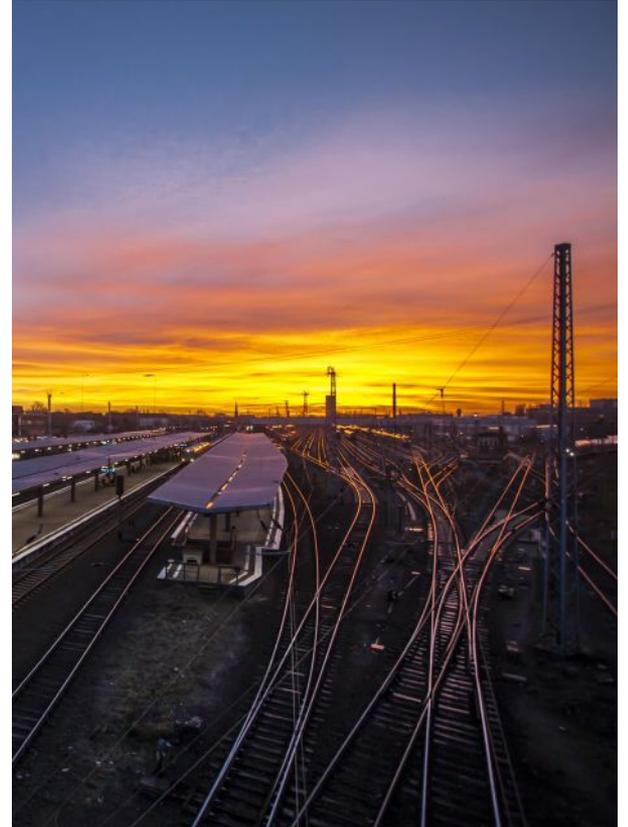
Our programme in detail (2)

- » You'll then go on to your first of 3 or 4 placements.
- » Over the two years, you'll spend time with each of our professional groups on placement such as Engineering, Planning, Project Management and Health & Safety, all the while working on real live projects
- » On each placement you'll have some objectives to achieve.
- » After 6 - 12 months you'll go into a live role as an assistant quantity surveyor/commercial manager, but still under the 'protection' of the graduate programme.



Our programme in detail (3)

- » You'll have your own projects and clients to support
- » You'll be on the cusp of applying for chartership
- » You'll know how all the relevant players in a project work together, what each of them brings and the stages of a project life cycle and have seen them through in real life.
- » After 2 - 2 ½ years, you should be ready to move into a Project Quantity Surveyor/Commercial Manager role
- » You'll be in a position to think about a specialism



What do you need to be successful?

- » A RICS accredited degree at 2:2 or above
- » Able to interpret complex technical diagrams and legal information
- » Great people skills – you'll need to work with a range of technical experts and handle difficult situations and conversations with tact and a positive, solution focussed approach
- » Logical and methodical, with a clear focus on meeting deadlines and targets, even when the going gets tough
- » Able to write clear, concise e-mails, documents and reports and speak with clarity and confidence
- » Right to work in the UK

- » Put together a great CV
 - » Remember to include out of education activities
 - » What have you achieved and what did you learn, either technical skills or about yourself?

- » Write a covering letter
 - » Tell us about your interest in quantity surveying/commercial management.
 - » Have you had any experience of this before?
 - » It doesn't matter if you haven't
 - » What would you hope to get out of the programme?
 - » How would you apply what you've learnt in your degree to the programme?

- » Follow this link [Quantity Surveyor Graduate Programme](#) to register your details
- » Upload your CV and Covering Letter
- » Make sure your application reaches us before midnight on 29th March 2020
- » If you have any queries, please contact us;
- » Careers@cpmsgroup.com
- » Good Luck! We're really looking forward to receiving your application!

What happens next?

- » Once we've reviewed your application we'll let you know one of 2 outcomes.
- » If you don't meet the requirements to go through to the next stage we'll tell you. As we do get a lot of applications we won't be able to give you specific feedback at this point.
- » If we think you've provided us with evidence of potential, we'll invite you to have a short phone interview. This will be the opportunity to learn a bit more about you and for you to learn about us.
- » After your phone interview we'll review everyone and either let you know we aren't going to continue your application (and provide you with feedback) or invite you to an assessment session
- » This is a more accurate way of getting to know about your skills and abilities than just an interview on it's own.
- » We'll provide you with more details about this before you come to meet us, but all the activities we'll ask you to do will be prepared on the day and will be related to the programme and job of a quantity surveyor.